

# DRI Editorial Guidelines

## DO

- Remember your audience!
  - *Keep it civil defense-oriented*
- Include both analysis and advice
- Keep content national in scope
- Submit articles in an electronic, editable format
- Name all authors
  - *Full credit and brief credit are possible (see membership note below)*
- Keep your title and formatting simple
- Keep the length around 1,500-5,000 words
- Send in a headshot, in color, in a separate file alongside your submission
- Include a short, professional bio
  - *Include: name, city of residence/practice, professional affiliation, title within organization, area(s) of law practice specialization, activity within DRI, memberships in defense lawyer organizations*

## DON'T

- Include footnotes or endnotes
  - *All info must be incorporated into body of text*
- Focus on just one legal development
- Use case notes – We want your insights to shine!
- Send a rough draft
  - Your submission should be as polished as possible

## **QUICK CITATION STYLE NOTES:**

- **Judicial decisions:** names of lead parties in italics, not underlined; provide state parallel cites, if available; if quoting from a court's opinion, provide pinpoints to pages of the opinion.
- **Citation to the relevant West reporter always takes precedence over other citation systems.** If no West cite is available, the next choice is Westlaw and/or LEXIS. If citing a trial court proceeding that is not in Westlaw or LEXIS, try at least to provide a docket number, with the name of court, date, etc.

## **MEMBERSHIP NOTE FOR SUBMISSIONS:**

**Every credited author must be an active member of DRI.** To become a member, please visit [https://members.dri.org/driimis/DRI/Members/Membership\\_Application/Membership\\_Application.aspx](https://members.dri.org/driimis/DRI/Members/Membership_Application/Membership_Application.aspx).